



THE CLUB BYE-LAWS

SAMARAHAN COUNTRY CLUB



THE CLUB BYE - LAWS



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1. GENERAL

These Bye-Laws are issued by Samarahan Country Club (the 'Club') and contains the rules, regulations and all other matters (hereafter collectively referred to as the "Bye-Laws") governing the management, control and use of the Club as set by the Management Committee. The golf captain's Sub-Committee in Bye-Law 7 duly appointed by the Management Committee of the Club (the "Committee") and appointed officers of the Staff are authorized to enforce this Bye-Laws appropriately. All golfers playing the golf course and other golfing facilities shall adhere to these Bye-Laws.

2. ELIGIBILITY TO PLAY

All members of the Club are eligible to play on the course free of green fees subject to the member meeting the following provisions:

- 2.1 The member subscribes to 'Golfing Facilities' in accordance to paragraph 8 of these Bye-Laws.
- 2.2 Except during specific periods and under certain conditions as stipulated in these Bye-Laws, golfers playing the course must possess a valid golf handicap in accordance with Paragraph 9 of these Bye-Laws;
- 2.3 At all times, access to the course shall only be permitted for those who possess a valid **golfer's insurance policy** in accordance with paragraph 10 of these Bye-Laws;
- 2.4 Payment of any competition fee as may be prescribed by the Committee.

The Committee shall at its discretion allows any person who is not a Golfing Member of the club to play upon applicable terms and conditions including payment of approved green fees and any other fees.

3. RULES GOVERNING PLAY

The *Rules of Golf*, of R&A Limited and the United States Golf Association (USGA) together with the *Local Rules* to be issued by the Committee shall be observed in all matches and competitions on the course. The committee shall have the power to make and amend Local Rules in accordance with the guidelines laid down by the R&A and the USGA.



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4. CODE OF BEHAVIOUR – GOLFING ETIQUETTE

All players shall strictly observe the code of behavior or *Etiquette* as expressed in Section 1 of the *Rules of Golf* of R&A Limited and the USGA and which is reproduced below. The club reserves the right under the provisions of these Bye-Laws and the *Rules of the Club* to take disciplinary actions against persistent/habitual offenders including prohibiting the offending players from continuing a round or suspending them from playing future rounds for a duration to be ascertained by the Committee or any other penalty as the Committee deems fit. For serious breach of etiquette in a competition, the Committee may disqualify a player under provisions of *Rules 33-7* of the *Rules of Golf*.

THE RULES OF GOLF OF R&A AND USGA

SECTION 1 – ETIQUETTE; BEHAVIOUR ON THE COURSE

THE SPIRIT OF THE GAME OF GOLF

Golf is played, for the most part, without supervision of a referee or umpire. The game relies on the integrity of the individual to show consideration for other players and to abide by the rules. All players should conduct themselves in a disciplined manner, demonstrating courtesy and sportsmanship at all times, irrespective of how competitive they may be. This is the spirit of the game of golf.

SAFETY

Players should ensure that no one is standing close by or in a position to be hit by the club, the ball or any stones, pebbles, twigs, or the like when they make a stroke or practice swing (Appendix A).

Players should not play until the players in front are out of range and obey to the instructions given by the “Starters” at the 1st and 10th Tee Boxes.

Players should always alert any green staff nearby or ahead when they are about to make a stroke that might endanger them.

If a player plays a ball in a direction where is a danger of hitting someone, he should immediately shout a warning. The traditional word of warning in such situation is “fore”.



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CONSIDERATION FOR OTHER PLAYERS

No Disturbance or Distraction

Players should always show consideration for other players on the course and should not disturb their play by moving, talking or making unnecessary noises.

Players should ensure that any electronic device taken onto the course does not distract other players.

On the teeing ground, a player should not tee his ball until it is his turn to play.

Players should not stand close to or directly behind the ball, or directly behind the hole, when a player is about to play.

On the Putting Green

On the putting green, players should not stand on another player's line of putt or, when he is making a stroke, cast a shadow over his line of putt.

Players should remain on or close to the putting green until all other players in the group have holed out.

Scoring

In stroke play, a player who is acting as a marker should, if necessary, on the way to the next tee, check the score with the player concerned and record it.



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PACE OF PLAY

Play at Good Pace and Keep Up

Players should play at a good pace. The Committee may establish pace of play guidelines that all players should follow.

It is a group's responsibility to keep up with the group in front. If it loses a clear hole and it is delaying the group behind, it should invite the group behind to play through, irrespective of the number of players in that group.

Where a group has not lose a clear hole, but it is apparent that the group behind can play faster, it should invite the faster moving group to play through.

Be ready to Play

Players should be ready to play as soon as it is their turn to play. When playing on or near the putting green, they should leave their bags or carts in such a position that will enable quick movement off the green and towards the next tee. When the play of a hole has been completed, players should immediately leave the putting green.

Lost Ball

If a player believes his ball may be lost outside a water hazard or is out of bounds, to save time, he should play a provisional ball.



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PRIORITY ON THE COURSE

Unless otherwise determined by the Committee, priority on the course is determined by the group's pace of play. Any group playing a whole round is entitled to pass a group playing a shorter round. The term "group" includes a single player.

CARE OF THE COURSE

Bunkers

Before leaving a bunker, players should carefully fill up and smooth over all holes and footprints made by them and any nearby made by others. If a rake is within reasonable proximity of the bunker, the rake should be used for this purpose.

Repair of Divots, Ball-Marks and Damage by Shoes

Players should carefully repair any divot holes made by them and any damage to the putting green made by the impact of a ball (whether or not made by the player himself). On completion of the hole by all players in the group, damage to the putting green caused by golf shoes should be repaired.

Preventing Unnecessary Damages

Players should avoid causing damage to the course by removing divots when taking practice swings or by hitting the head of a club into the ground, whether in anger or for any other reason.

Players should ensure that no damage is done to the putting green when putting down bags or the flagstick.

In order to avoid damaging the hole, players and caddies should not stand too close to the hole and should take care during the handling of the flagstick and the removal of a ball from the hole.

The flagstick should be properly placed in the hole before the players leave the putting green.

Local notices regulating the movement of golf carts should be strictly observed.



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5. TRANSPORTATION – USE OF GOLF CARTS

5.1 The use of electric golf carts shall be mandatory at all times on the golf course except at specified times determined by the Committee for **Samarahan Country Club Members only** when the use of golf carts shall be optional. The schedule for mandatory and optional use of golf carts is in accordance with the time table below.

Tee Off Time	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Before 8.00am	Optional	Optional	Optional	Optional	Optional	Golf carts Only	Golf carts only
From 8.00am to 4.30pm	Golf carts only						
After 4.30pm	Optional	Optional	Optional	Optional	Optional	Golf carts only	Golf carts only

5.2 The Committee at its discretion may from time to time adjust the schedule of golf carts usage as shown in Paragraph 5.1.

Notwithstanding the schedules as in Paragraph 5.1, the use of golf carts shall be compulsory at all tee off times on any weekday that is officially declared a Public Holiday.

5.3 All golf carts are to be rented from the Club. Privately owned golf carts are prohibited. The rental fees for the golf carts are stipulated as below:-

Golfer Category	Round	Rate Per Cart
Samarahan Country Club Members	18 holes	RM 64.00
	9 holes	RM 32.00
Guest/Reciprocal Clubs	18 holes	RM 74.00
	9 holes	RM 37.00

**Prices above are inclusive of 6% Sales & Service Tax*

The committee shall have the right to revise the rate from the schedule above as and when they deem necessary.



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5.4 Rules of Golf Carts Usage

5.4.1 Issue of Golf Carts

5.4.1.1 Golf Carts will be issued to the players upon presentation of the approved receipts of the prescribed rental fees in Paragraph 5.3 above paid upon registration for play.

5.4.1.2 A prescribed checklist form shall be filled and signed for the purpose of verification of the condition of the golf carts by the players before proceeding to the golf course and upon returning the golf carts after play.

5.4.2 Operation of Golf Carts

5.4.2.1 The player under whose name the cart is registered shall be held liable for any damages resulting from the operation of the cart.

5.4.2.2 Cart paths must be used at all times unless otherwise permitted by the Committee.

5.4.2.3 No more than 2 individuals (excluding the caddy) shall be allowed to ride in a cart at one time.

5.4.2.4 No more than 2 golf bags shall be allowed in a cart.

5.4.2.5 No more than 1 caddy shall be allowed to ride on the cart.

5.4.3 Rules For When Golf Carts Permitted Beyond Cart Paths.

When golf carts are permitted to leave the cart paths as provided under Paragraph 5.4.2.2 above, the player under whose name the cart is registered must observe the following rules.

5.4.3.1 To enter the fairway at the right angle to the cart path in line with the point on the course where the ball lies and to return to the cart path at the right angle from the position where the cart was stationary on the course.



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- 5.4.3.2 Golf carts shall not be driven to within 15 meters around the greens, onto the tee boxes and through other areas that are declared off limits for golf carts which shall be indicated by signs and necessary notifications.
- 5.4.3.3 Players shall take all necessary precautions to avoid driving the golf carts through soft areas on the course.

6. FLIGHT LEADER

6.1 Role of Flight Leader

The Flight Leader shall be responsible and liable for the control and conduct of his group to ensure that all the provisions of these Bye-Laws are strictly observed during the course of play including in particular but not limited to Paragraph 4 on Code of Behavior or Etiquette. The flight leader draws the attention of his group to discharge the responsibilities as listed in Appendix A and shall ensure that his group undertake to strictly observe the following:

- 6.1.1 Each player must carry sand buckets/containers during each round of play and to ensure that sand buckets/containers are issued with the golf cart and filled with sand.
 - 6.1.2 Replace or fill divots with sand.
 - 6.1.3 Keep up with the flight in front and take the necessary actions as described in Paragraph 4 above on Pace of Play if the flights have fallen out of position and lagging a hole behind the group in front.
 - 6.1.4 Rake bunker with a sand rake provided and to leave the sand rake in the bunker in a manner that the sand rake lays in the longitudinal position to the hole.
 - 6.1.5 Not off or take a shot while any players or person ahead is still within range.
- 6.2 The Flight Leader shall if requested by the Disciplinary Panel constituted under Paragraph 18, assists by providing in writing, details of any infringement of these Bye-Laws in regards to the conduct by any member of his flight or appear in person, if called by the Disciplinary Panel to provide oral evidence of any such infringement.



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6.3 Meaning of Flight Leader: The flight leader must be a member of the Samarahan Country Club. In a flight consisting of more than one member, the member with the lowest USGA Handicap Index shall be the flight leader. For a flight without a Samarahan Country Club member, the player with the lowest USGA Handicap Index shall be the flight leader then the more senior flight member with respect to age will be flight leader.

7. THE GOLF SUB-COMMITTEE

The Golf Captain, constituted in accordance with the Rules of the Club shall be empowered to enforce these Bye-Laws to regulate the use of the golf course and the golf facilities. The Golf Captain and his Sub-Committee may be referred to as the Golf Captain's Committee which shall consist of but not limited to the following members:

- a. Lady Golf Captain
- b. Rules and Handicap Chairman
- c. Greens Chairman
- d. Machinery Chairman
- e. Tournament Chairman
- f. Carts and Caddies Chairman
- g. Junior Golf Convenor

The members of the Golf Captain's Committee may form sub-committees by appointing as many members of the Club as may be necessary with the endorsement of the Golf Captain and the approval of the Management Committee.

8 REGISTRATION AS GOLFING MEMBER

Non-golfing members who wish to take up golf and use the golf facilities, including the golf course, are required to register as golfing members and pay a fee or fees to be decided by the Committee and maintain as a golfing member for one (1) year from the registered date.

9 GOLF HANDICAP

All golfers must possess valid USGA Handicap Index issued or endorsed by the Club to be permitted to play on the golf course, otherwise the golfer shall be permitted to play on the golf course, and otherwise the golfer shall be permitted to play subject to the terms of 'Non-Handicapped' Golfers as stipulated in Paragraph 11.

Awarding of Golf Handicap (See Appendix B).



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10. GOLFERS INSURANCE

All golfers must possess a valid golfer's insurance policy which shall be produced in evidence upon registration for play and in the absence of such valid policy the Club may deny the golfer permission to play irrespective of the golfer having fulfilled the terms of Paragraphs 8 and 9 above.

11. NON-HANDICAPPED GOLFERS

Golfing members, associate golfing members, associate child and junior golfing members who have not earned a USGA Handicap Index may play on the course subject to the following conditions:

- 11.1 Monday to Friday – cross-over for 18 Hole has to be before 11.30am.
- 11.2 Weekends and Public Holidays – prohibited.
- 11.3 Accompanied by at least one (1) golfing member with valid USGA Handicap Index at all times.

12. ASSOCIATE CHILD AND JUNIOR MEMBER GOLFERS

Rules applicable to Associate child and Junior Members who have registered as golfing members are as stipulated in Appendix C.

13. RECIPROCAL GOLFERS

Members of other clubs which have reciprocal arrangement with the club may use the golf facilities subject to the terms and conditions of Reciprocal Agreement.

14. GOLF DRESS CODE POLICY

The Club maintains the following dress code policy for golfing activities.

- 14.1 Proper attire on the golf course, practice range, and all practice putting greens is expected to conform in style to that which is conventionally accepted golf wear. Proper attire includes polo shirts, band high neck golf shirts, long pants and golf shorts of an appropriate and tasteful length (not more than 4 inches above the knee), socks and suitable golf footwear with non-penetrating spikes. All shirts are to be worn tucked-in. Lady Golfers may or may not wear shirts tucked-in.



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- 14.2 NOT PERMITTED on the golf course, practice range, and putting greens are tee shirts (sleeveless tee shirts with collars are permitted for ladies), undershirts, athletic/sweat shirts, sweat suits, cut-offs, running shorts, short shorts, tank tops and jeans or denim material of any color.
- 14.3 Dress code policies apply to all adults, children, and guests. Members are responsible for the attire of their children and their guests. Members should inform their guests of the dress code requirements prior to their arrival at the Club.
- 14.4 Anyone found not complying with the dress code policy will not be permitted to use the golfing facilities.

15. NUMBER OF GOLFERS PER FLIGHT

Except as when decided by the Committee, the maximum number of golfers in a flight shall at all-time be four (4).

16. COMPETITIONS

The Club shall be at liberty to allow competitions including private competitions to be held at the golf course on any day which may necessitate the full or partial closure of the golf course for regular play.

17. DISPUTES

All disputes arising out of any golf game at the golf course may be referred to the Golf Captain who may delegate any of the relevant golf sub-committees to resolve. All decisions of Golf Captain and the relevant golf sub-committees in resolving disputes referred shall be final.



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18. DISCIPLINARY PROCEEDING

All disciplinary proceedings, if brought against alleged transgressors of these Bye-Laws, shall be conducted by a Disciplinary Panel comprising at least three (3) members including the Golf Captain or a member appointed by him as Chairman. The Disciplinary Panel shall be empowered to determine and impose the types of penalty including suspension of playing privileges for guilty transgressors, or if the findings of the disciplinary proceedings proved the committing of a serious offence or repeated offences and misconducts against these Bye-Laws, the Disciplinary Panel may refer the case to the Committee for deliberation on the membership status of the offender under the relevant Rules of the Club.

19. REGISTRATION AND TEE TIME RESERVATION

All golfers must adhere strictly to the registration process and tee time reservation procedure as detailed in Appendix D.

20. GREEN FEES

20.1 A green fee shall be payable by golfers other than golfing members of the Club provided always that the golfer have satisfied the provisions under Paragraphs 2.2 and 2.3 of these Bye-Laws.

20.2 The Committee shall determine the green fees structure from time to time and such fees shall be displayed at the Club or made available to the public through any appropriate information channel as the Committee deems fit.



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21. RAIN CHECKS

All green fees and golf cart rentals paid are not refundable in the event of rainy conditions where play has to be abandoned during a round or if upon rain subsiding, resumption of play is not possible or practical for the golfer. Rain checks may be claimed by golfers on the following conditions.

21.1 Aborted 9 hole round: No rain check

21.2 Aborted 18 hole round: A full 18 hole rain shall be issued if the golfer have not completed 5 holes. A 9 holes rain check shall be issued if play is abandoned after 5 holes but before 13 holes have been played. No rain check will be issued if play is abandoned after completion of 13 holes. All rain checks shall be valid for one (1) month or a longer period if deem reasonable.

21.3 Notwithstanding the proceeding conditions, the Club may permit refund of any fees paid if a round is cancelled prior to its commencement or under any other circumstances(s) which the Club deemed to warrant such refund.

22. CADDIES

22.1 The Club shall not be obliged to make caddies available at all times.

22.2 A caddy shall be allocated to the golfer upon request on a first come, first serve basis.

22.3 Members shall not engage a caddy other than those registered with the Club.

22.4 Caddies from elsewhere shall not be permitted unless prior consent of the Club has been obtained.

22.5 The minimum Caddy fees payable is to be determined by the Committee as shown in Appendix E and may be revised from time to time as the Committee deem fit.

22.6 There shall be no refund of caddie's fees even if play is abandoned mid-round for any reason whatsoever.



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23. DRIVING RANGE BYE-LAWS

The following Bye-Laws are for the purpose of regulating the activity at Samarahan Country Club Driving Range.

1. Opening Hours

- a) The driving range will be opened to members and their guests from 7.00am to 7.00pm daily.
- b) The Committee may at any time amend the opening hours.
- c) Grass area open for play according to "MARKED" area on Friday, Saturday, Sunday and Public Holidays.

2. 1 Tray of 50 Balls

- a) Members and guests - RM 7.00 per tray
**inclusive of 6% Sales & Services Tax*

3. Mode of Payment

All purchase must be by coupons that will issued by the Club.

4. Dress Code

The Club maintains the following dress code policy for golfing activities.

- a) Proper attire on the practice range is expected to conform in style to that which is conventionally accepted golf wear. Proper attire includes polo shirts, band high neck golf shirts, long pants and golf shorts of an appropriate and tasteful length (not more than 4 inches above the knee), socks and suitable golf footwear with non-penetrating spikes. All shirts are to be worn tucked-in. Lady Golfers may or may not wear shirts tucked-in.
- b) **NOT PERMITTED** on the practice range are tee shirts (sleeveless tee shirts with collars are permitted for ladies), undershirts, athletic/sweat shirts, sweat suits, cut-offs, running shorts, short shorts, tank tops and jeans or denim material of any color.
- c) Dress code policies apply to all adults, children, and guests. Members are responsible for the attire of their children and their guests. Members should inform their guests of the dress code requirements prior to their arrival at the Club.
- d) Anyone found not complying with the dress code policy will not be permitted to use the golfing facilities.



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24. SWIMMING BYE-LAWS

The following Bye-Laws are for the purpose of regulating the activity at Samarahan Country Club.

1. Opening Hours

- a) The swimming pool will be opened to members and publics from 6.30am to 7.00 pm daily subject to availability.
- b) The Committee may at any time amend the opening hours.
- b) The pool may be closed for cleaning or maintenance at the discretion of the Committee.
- c) They pool may be used by Public with approval of the committee.
- d) Swimming Pool operating hours:

Day	Timing	Description
Monday	6.30am - 11.00am 12.00am - 7.30pm	Closed for cleaning Open
Tuesday	6.30am - 11.00am	Open
Wednesday	6.30am - 11.00am 12.00am - 7.30pm	Closed for cleaning Open
Thursday	6.30am - 11.00am	Open
Friday	6.30am - 11.00am 12.00am - 7.30pm	Closed for cleaning Open
Saturday	8.30am - 9.30am 9.30am - 7.30pm	Swimming lesson Open
Sunday	8.00am - 9.00am 9.00am - 7.30pm	Swimming lesson Open



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2. Public

Public are allowed on all days to use the Swimming Pool subject to the above timetable at the charge of **RM 5.00 per entry** (*inclusive of 6% Sales & Services Tax*). However towels will not be provided.

3. Children

- a) Children under 12 years old are not permitted to be near the Pool unless they are accompanied and closely supervised by their parent or guardian who is an adult member of the Club, and who shall be fully responsible for the conduct and behavior of their children, and shall be liable for any damages or injuries caused by their children, and fully indemnify the Club in respect of any act or default. When in the swimming pool, children below 12 years of age **MUST** be attended by an adult at all times.
- b) Amahs may accompany children to the pool but children may not be left in their sole charge. Amahs are not permitted to enter the pool.
- c) Children 5 years upwards **MUST** use the CHANGING ROOM allocated to their sex.
- d) The Club, its Management Committee, Swimming Committee or its servants shall accept no responsibility for any injury sustained by the members, their guests or children while using the pool facilities.

4. Guests

Members are allowed to bring guests provided they signed in and are in the company of the member. Each member is allowed to bring in not more than 5 guests at any one time. A levy of RM 10.00 per guest (*inclusive of 6% Sales & Services Tax*) shall be charged to the host member. An additional levy of RM 3.00 per towel issued to the guests for their usage shall be charged. Such levies shall be debited to the host member's account.



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5. Pool Usage

- a) Bathers **MUST** shower before entering the pool. **NO** members, guests or children suffering from any contagious diseases or infections shall enter the pool.
- b) **EXCEPT** for swimming goggles, no diving masks, toys, commercial floating rings, and tire tubes are allowed in the pool.
- c) All bathers must wear appropriate swimming costumes or swimming trunks which must be made of material that will not discolor the water; beach wear is prohibited in the pool. A fine of RM 50.00 will be imposed on any member in breach of this rule.
- d) Only small children and the person in charge of them are allowed in the Wedding Pool.
- e) No smoking, foot wears or refreshments are allowed in the pool or within four feet of the edge of the pool.
- f) No person in swimming costume may enter any part of the Club's main building.

6. Swimming Lesson

- a) Members who wish their children to join swimming lessons must fill in the enrollment form for registration.
- b) Members children enrolled in the swimming lesson shall continue to be charged the prescribed fees unless the members have withdrawn from the class by filling the appropriate withdrawal form.
- c) Children who are absent from four consecutive lessons without giving prior notice or good reasons may be withdrawn from the class.
- d) Children are admitted to the appropriate classes in order of application.
- e) Children should be punctual for lesson, and their parents or guardian shall take over the responsibility in looking after them after class.
- f) Children will be notified of the Class Timetable changes if any, from time to time.
- g) Swimming lesson schedule:-

Days	Time
Monday	OFF
Tuesday	OFF
Wednesday	OFF
Thursday	OFF
Friday	OFF
Saturday	8.30am – 9.30am
Sunday	8.00am – 9.00am



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- h) The following are the rates for swimming lessons conducted by our swimming coach, Mr. Teo Ah Hua (Contact No. +6012 – 808 8857)

1	Members	RM 50/monthly
2	Non-members	RM 70/monthly
3	Private lessons	RM 100/per lesson

7. Lifeguard

The lifeguard is empowered to exercise his discretion in respect of:

- Closing the pool for safety reasons.
- Refusing entry or rejection of any person from the pool.

The provision of Lifeguards shall not be taken as guarantee of absolute safety to the pool users who shall be responsible to strictly observe the safety and precautionary measures while using the pool to avoid any untoward incident.

(At this moment there is no Life guard stationed at the swimming pool)

8. Changing room

Members and their guests using the changing room shall at all times exercise reasonable care in the use of bathroom, dressing room, closet or compartment or any apparatus or property therein and shall not carelessly or negligently break, injure or improperly interfere with the due and efficient action of any lock, cock, valve, pipe apparatus or machinery in connection therewith. Any loss or damage suffered by Samarahan Country Club shall constitute a claim on the person(s) concerned.

9. Lockers

Lockers are available for rent by members on a **monthly fee of RM 50.00** per locker. Replacement cost to the lock if damaged due to poor handling will be debited to the members' account.



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10. Competitions

- a) The committee reserves the right to close the pool or restrict the use of the pool at any time for the purpose of competitions, water polo, special training or other pool related activities as the Committee may think fit.
- b) The committee may impose a charge of RM 513.00 (*inclusive of 6% Sales & Services Tax*) for half a day use of the pool as rental for such activities.

25. FOOD & BEVERAGES BYE-LAW

1. The food & beverages facilities or such other facilities as the Committee shall determine from time to time are:-

- a. Almira Enterprise
- b. The Terrace Bar
- c. Banquet/Function Hall

2. Operating Hours

Syarikat Almira Enterprise	Daily : 7.00am to 10.00pm Food : Last order at 7.30pm Beverage : Last order 15 minutes before closing
The Terrace Bar	Daily : 7.00am to 8.00pm Food : Last order at 7.30pm Beverage : Last order 15 minutes before closing
Banquet Hall / Function Room	Operating hours is based on the Banquet Policy time frame of the function. Maximum : 5 hours Maximum 300 pax = 30 round tables

3. Dress Code

- a. All persons patronizing the Food & Beverages facilities shall be appropriately attired according to the dress codes applicable to each facility.
- b. Members/Guests in bathing attire are prohibited from entering any of the Food & Beverages outlets.



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4. General

- a. Only food and beverages which are stipulated in the menu shall be orders for consumption at the respective Food & Beverage facility or take-away.
- b. Strictly no outside food or any form of beverages that are prescribed by the Medical Practitioner shall be allowed to be brought into any of the F&B facilities.
- c. All liquors and wines brought into the club premises either for personal or social functions shall be Malaysian duty paid and are subjected to a corkage charge at the facilities listed in item 1 above at a quantum determined by the committee from time to time.
- d. No liquor/beer and cigarette shall be served to children under the age of eighteen (18).
- e. Members who bring their minors and guests must ensure they do not cause any annoyance to other diners, otherwise services shall be denied.
- f. The committee may designate certain area at the F&B outlets as no smoking arrears, signs shall be posted and members and guests shall abide by these signs.
- g. The committee may set the minimum number of persons required to close an outlet for private function.
- h. Members must produce their membership cards upon ordering food or beverages at all the F&B outlets.

5. Functions/Banquet Hall

- a. Reservation of function/banquet hall may be made on a first come first serve basis at least 30 days before the date of the function.
- b. Patrons are required to confirm their reservations not later than seven (7) days after the date of reservation. Upon making the confirmation, a total amount of **RM 848.00** (*inclusive of 6% Sales & Services Tax*) shall be payable to the Club.
- c. Any booking for Food & Beverages shall be made directly with Club caterer, Almira Enterprise.
- d. A patron wishing to cancel his/her confirmed reservation must give at least seven (7) days' notice in writing to the management before the date of the function.
- e. It is the responsibility of the members holding the function to ensure that his/her guests confines themselves to where the function is held.



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6. Complimentary items for Booking at Banquet Hall or The Terrace

- a. PA system with microphones (Maximum 4)
- b. Hall decoration – potted plants
- c. Projector
- d. Long Table

7. Miscellaneous

- a. Smoking is not allowed in the Banquet Hall.

26. CLUB HOUSE BYE-LAWS

1. Strictly no smoking at Club house lobby area, buggy center and changing room.
2. No golf bags/golf clubs or trolleys shall be allowed into the terrace restaurant & changing room.
3. All personal effects or belongings including clothing and golf shoes must be kept inside the lockers.
4. No firearms, dangerous weapons, any items considered illegal, hazardous to health or a fire risk are permitted into the Club house.
5. No property of the Club available for the use by members, guests or visitors may be taken out from the Club house.
6. Any members breaking or damaging the property of the Club shall pay the Club the cost of making good the damage. The management reserves the right to assess the cost of making good the damage and its decision shall be final.
7. The Club shall not be responsible for any loss or damage to items or property that belongs to members, guests or visitors.
8. Any infringement of the above will be strictly dealt with by the Disciplinary Committee or appropriate body as the Management Committee deems fit.
9. Operating hours are from 6.30am to 7.00pm.



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27. GYM BYE-LAWS

The following Bye-Laws are for the purpose of regulating all gym activities at Samarahan Country Club.

1. Who May Use

- a) All principal members, member's spouse, family members above the age of 16 years and junior members between 18 to below 21 years of age upon registration as gym members are allowed to use the gym subject to payment of appropriate fees.
- b) Family members under the age of 16 years are allowed to utilize the gym facilities for special training purposes approved by the Junior Golf Development Committee or other relevant committees and authorities.
- c) Children of principal members at the age of 21 years and above who are studying or residing abroad may be allowed to use the gym facilities during holiday or vocation at a fee of RM 50.00 per month or RM 10.00 per session to be duly debited to the Members account. *(All prices above are inclusive of 6% Sales & Services Tax)*
- d) Members from reciprocal clubs subject to the terms and conditions of the reciprocal arrangement.

2. Operating Hours

Days	Time
Monday & Tuesday	7.00am – 7.00pm
Wednesday to Sunday & Public Holidays	7.00am – 7.00pm

The operating hours may be changed from time to time. Prior notice will be put up on the relevant notice board at least 1 week before the proposed changes.

3. Gym Membership Registration

- a) Any member who wishes to make use of the gym is required to register as a gym member. The member concerned may be required to undergo a physical and/or medical assessment before he/she is accepted as a gym member. The Club reserves the right to reject any application for registration without assigning any reason whatsoever.



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- b) Upon acceptance of the member's application for registration, the member will be charged a monthly fee stipulated by the Club. The Club reserves the right to adjust the fee at any time subject prior notification of at least 2 weeks to be given to the gym members.
- c) Family Members and Junior Member who are between the age 16 to below 21 years are required to obtain official parental consent and endorsement in the Gym Registration document before they can be accepted as gym members.
- d) The Club reserves the right to book the gym and exclude registered gym members and other club members for the purpose of holding competitions, exhibitions or any activity as the Club may deem fit.
- e) The gym shall not be used for any other activity except as determined by the Club.

4. Attire

All gym users shall be appropriately attired when utilizing all gym facilities. Rubber soled sports shoes/sneakers must be worn at all times in the gym.

(No individual shall work out in the gym without a shirt on)

5. Smoking

Smoking is strictly prohibited in the gym.

6. Registration Book

Gym members must sign in the registration book provided at the counter before they utilize the gym facilities.

7. Damage to Equipment

Gym members who cause damages to the gym equipment or any part thereof shall make good by paying to the Club the costs of repairing or replacement of the damaged equipment.



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8. Property of the Club.

Any equipment, magazines and other items that belong to the gym shall not be taken or removed from the gym without the approval of the Club Management.

9. Children

Family members under the age of 16 years are prohibited from entering the gym.

10. Non-Liability for Injuries

The Club, its agents and servants shall not be liable to any member or guest for any accident resulting in injuries, disablement, or death from the use of the gym.

11. Code of Conduct

All gym members and guest are strictly observing the code of conduct and decorum in the gym at all times. The gym supervisor, his staff or the Club security personnel shall at any time have the discretion to eject any member or guest who breaches any of these Bye-Laws.

12. Disciplinary Actions

The club reserves the right to exercise disciplinary actions on any member in breach of any of the gym Bye-Laws in accordance with the Club Constitution.

28. CAR PARK BYE-LAWS

All cars must be parked at the lots reserved for members and guests only.

Amendment to the Bye-Laws

The Club reserves the right to amend any of the above Bye-Laws from time to time as it deems fit. Such amendments shall be conveyed to the members through appropriate announcements posted on the notice board.



THE CLUB BYE-LAWS

Appendix A

GOLFER'S RESPONSIBILITIES

1. To observe the Golf Etiquette as prescribed in the booklet. "Golf Etiquette – A guide to Golf Behavior".
2. To observe and adhere to "Pace of Play" at all times. If you are told to let the group behind to play through, please oblige.
3. **UNDER NO CIRCUMSTANCE** shall a player reprimand or verbally abuse a Course Marshal, Caddy Master, Starter or Management Staff who is in the course of discharging their duties. Any complaints must be made in writing and directed to the officer-in-charge of the golf course facility.
4. A player, with or without a caddie, shall **NOT** be allowed to tee off without carrying a bucket/container filled with sand.
5. **STRICTLY NOT TO LITTER.**
6. Do not vandalize or damage any club property.
7. To be considerate, polite and friendly to fellow golfers, visitors and staff.
8. To play an exemplary role in all aspects for other golfers or visitors to emulate and report any unbecoming behavior or violation to the General Manager or the Management Committee.
9. To instruct caddies to assist in carrying sand buckets/container filled with sand and to refill/repair divots and to rake bunkers immediately after use. It is however the sole responsibility of the player to do so. Any failure in doing so will result in penalty to the player, **NOT** the caddie.
10. Each player must play with his set of golf clubs. The sharing of golf sets is strictly prohibited except when players wish to invoke Rule 4-4 (Rules of Golf) in matches sanctioned by the Club.
11. Smoking is prohibited in the golf course except at the halfway huts. All cigarette butts are to be disposed off in the cigarette disposal trays or containers provided in these areas.



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PENALTIES FOR FAILURE TO DISCHARGE RESPONSIBILITIES

A) Failure to comply to the 'do's' and 'don'ts' :

FIRST OFFENCE	-	VERBAL & WRITTEN WARNING
SECOND OFFENCE	-	1 MONTH SUSPENSION OR MORE
SUBSEQUENT OFFENCES	-	3 MONTHS SUSPENSION OR MORE

B) Reprimanding or abusing a Course Marshal, Caddie Masters, Starters or Management Staffs:

FIRST OFFENCE	-	VERBAL & WRITTEN WARNING
SECOND OFFENCE	-	1 MONTH SUSPENSION OR MORE
SUBSEQUENT OFFENCES	-	3 MONTHS SUSPENSION OR MORE

C) Smoking in the golf course outside the permitted areas:

FIRST OFFENCE	-	FIRST WARNING LETTER TO BE SERVED
SECOND OFFENCE	-	FINAL WARNING LETTER TO BE SERVED
SUBSEQUENT OFFENCES	-	A FINE OF RM 100 TO BE IMPOSED AS THE GOLF DISCIPLINARY PANEL DEEMS APPROPRIATE

NOTE: A Golfer may appeal in writing to the Golf Disciplinary Panel in respect of any penalty and it shall be the sole discretion of the Golf Disciplinary Committee to re-assess any penalty.



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Appendix B

REGISTRATION OF GOLFING MEMBER AND AWARDING OF GOLF HANDICAP

1. **Register as Golfer:** All Club members who wish to play golf are required to register as golfing member.
2. **Golfing Member Subscription:**
Monthly Subscription – **RM 95.40** (*inclusive of 6% Sales & Services Tax*). Automatically entitles the golfing member to all facilities at the golf course Club house.
3. **Golf Insurance:** Compulsory to purchase Golf Insurance, which could be arranged through the Club.
4. **Awarding of USGA Handicap Index:** The following procedures have to be complied by golfing members for awarding of handicap.

Non-Handicapper

- Step 1 :** Attend the GOLF RULES BRIEFING
- Step 2 :** Attend the ON-COURSE PRACTICAL SESSION on the Rules of Golf.
- Step 3 :** Attend and pass a WRITTEN TEST on Etiquette and the Rules of Golf.
- Step 4 :** May play golf on the course, ONLY after obtaining a PROFICIENCY CERTIFICATE from Samarahan Country Club Golf Professional. A 30 minute on course coaching fee shall be charged by the Golf Professional.
- Step 5 :** When playing golf on the course, must be accompanied at all times by at least ONE adult golfer with valid USGA handicap
- Step 6 :** Submit a minimum of FIVE (5) score cards of stipulated rounds of EIGHTEEN (18) holes or an equivalent in integral multiples of consecutive nine (9) holes.
- Step 7 :** The initial Handicap Index shall be in accordance with the computation results as in Step 6.



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With Golf Handicap from Other Club

- Step 1: He/She must submit in his/her application to the Committee a letter confirming his handicap certified by an authority of the other Club. If the handicap submitted is based on the USGA System, the applicant is also required to submit the most recent 20 adjusted scores played over 18 holes each. This is to facilitate the smooth transfer in the System.

- Step 2: The Committee has the discretionary power to request the applicant to attend and pass a WRITTEN TEST on Etiquette and the Rules of Golf.



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Appendix C

ASSOCIATE MEMBERS, JUNIOR GOLFERS, ASSOCIATE CHILD

1. Associate Members, Junior Golfers, Associate Child

Junior Golfers – Junior below 21 years but above 16 years of age

Associate Child Member – Junior below 16 years of age

a) Junior golfers are subject to play as shown in the table below.

Category	Weekdays		Weekend & Public Holiday	
	GARDEN	JUNGLE	GARDEN	JUNGLE
Junior with handicap 18 & below	Cross-over before 4:00pm	Cross-over before 4:00pm	Cross-over before 11:30am	Cross-over before 11:30am
	Must join one adult in a flight to play without restriction		Must join one adult in a flight to play without restriction	
Junior with handicap 19 & above	Cross-over before 4:00pm	Cross-over before 4:00pm	Restricted	

Junior golfers are allowed to play at Garden/Jungle during weekends and public holidays on a **walk-in-registration** basis (must register at least 30 minutes before play).

- b) Golfers with handicap 19 and above **MUST** be accompanied by an adult, when playing on the course at all times.
- c) Golfers without handicap may play golf on the course as stipulated in the “Non-Handicapped Golfers” rules, and must be accompanied by one (1) adult golfer with valid handicap, at all times, or play during junior development program days/time subject to the Golf Committee’s approval.
- d) Junior Golfers Green Fees rates:-

***JUNIOR GOLFERS BELOW AGE 18 YEARS (open to public):**

Days	18 Holes
Weekdays (Monday – Friday)	RM 22.00
Weekends & Public Holidays	RM 85.00
<i>*Must have valid Handicap</i>	<i>*All prices above are inclusive of 6% Sales & Services Tax</i>



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Appendix D

REGISTRATION PROCESS AND TEE TIME RESERVATION PROCEDURE

1. Procedures

1.1 Reservation of Tee Time

- a) Time slots from 6.30am until 5.42pm (8 minutes interval) daily.
- b) On a first come, first served basis.
- c) Can be made in person, by phone or fax or e-mail.
- d) Reservation of any time slot is considered as booking, and the member's account will be debited for the buggy fee. For non-members, credit card number must be provided at time of booking and authorization given for a charge to that credit card account.
- e) Can only be made for 3 or 4 – ball matches.
- f) 2-ball matches or less can only be allotted slots no earlier than 30 minutes before the intended tee off time.
- g) Reservations shall be automatically cancelled by the computerized system if no registration is made 15 minutes prior to the allotted tee off time. However, the charges in (d) above will remain for NO SHOW.
- h) 18 Hole Game
Booking priority shall be given during the following time slots:
 - **Weekdays**
Starting at any one nine between the time slots from 11.02 am or 1.42 pm (Crossover slots from 1.18 pm to 1.58 pm) booking is permitted up to 7 days in advance.
 - **Weekends & Public Holiday**
Starting at any Nine, between the time slots from 6.30am to 5.42pm (whole day). Booking of time slots for Saturday and Sunday can only be done beginning on Monday of that week, and up to 7 days in advance for **Public Holiday**.
- i) **9 Hole Game**
Open for booking as follows:
 - **Weekdays**
Starting at any one Nine before 11.02 am after 3.58 pm booking is permitted up to 7 days in advance.



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- **Weekends & Public Holiday**

Starting at any Nine booking is only permitted on the day of play.

1.2 Registration Before Play

- a) Before commencing play the players must collect registration slip at the reception.
- b) Reservation of slot 30 minutes or less before intended tee-off time is accepted as “walk-in” registration.

2. Priority

Weekdays

- 2.1 A 1 ball match shall have no standing and is only permitted for walk-in registrations to a maximum of 9-holes game per registration, or as may be directed by the Committee.
- 2.2 A 1 or 2 ball match may be prohibited at any time as may be decided by the Committee from time to time.

Weekends & Public Holidays

- 2.3 A minimum of 3 balls is required for play during the above days unless permission is granted by the committee.

3. Sequence of Play

All players commencing a round of golf (18 holes) shall start at Hole 1 or 10, and shall play each hole thereafter as follows:

- a) Start at Hole 1 or 10 and will be automatically given the cross over tee off time at Hole 10 or 1, 2 hours 16 minutes later.
- b) Failure to meet crossover time will result in losing the crossover tee off time.
- c) In the event of delay due to (e.g. discontinue play – bad weather) the sequence of play shall be in accordance with the actual time stated in the starter – card. (E.g. The flight with the Starter – Card tee – off time of 4.06pm shall tee – off at the actual time of 1.06pm while the delayed flights will tee-off when slots are available.



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APPENDIX E

GREEN FEES RATES

1. Green Fees for Guest :-

Days / Holes	18 Holes	9 Holes
Monday to Friday	RM 96.00	RM 51.00
Weekends & Public Holidays	RM 146.00	RM 106.00

**All prices above are inclusive of 6% Sales & Services Tax*

2. Green Fees rates for Member guests :-

Days	18 Holes	9 Holes
Weekdays (Monday – Friday)	RM 86.00	RM 46.00
Weekends & Public Holidays	RM 121.00	RM 66.00

**All prices above are inclusive of 6% Sales & Services Tax*

3. Junior Golfers Green Fees rates:- (**Public**)

***JUNIOR GOLFERS BELOW AGE 18 YEARS (open to public):**

Days	18 Holes
Weekdays (Monday – Friday)	RM 22.00
Weekends (Saturday – Sunday) & Public Holidays	RM 85.00

**Must have a valid handicap*

○ **9 Hole & 18 Hole – same rate applicable.**

**All prices above are inclusive of 6% Sales & Services Tax*



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4. Junior Golfers (Under 16 years old) whose parents are golfing members.

Notwithstanding to others rules in the Bye-Laws, juniors shall play free of charge provided that he/she must play with their parents. (Amended on 1st April 2015)

TERMS AND CONDITIONS

- NOT APPLICABLE DURING PUBLIC HOLIDAYS AND COMPETITION DAYS
- ADVANCE BOOKING REQUIRED.
- BUGGY ON TWIN SHARING BASIS (SURCHARGE ON SINGLE SUPPLEMENT BASIS).
- NO RAIN CHECK ON GREEN FEES EXCEPT FOR BUGGY BASED ON BYE-LAWS OF THE CLUB.

5. Green Fees for Senior and Lady Golfers:-

- **Senior Golfer** (above 55 years old) – Monday to Friday
 - Green Fees - RM 51.00
 - Buggy Fees - RM 37.00 per person
 - Insurance - RM 6.00
- **Lady Golfer** - Monday To Friday
 - Green Fees - RM 51.00
 - Buggy Fees - RM 37.00 per person
 - Insurance - RM 6.00
- **9 Hole & 18 Hole – same rate applicable.**

**All prices above are inclusive of 6% Sales & Services Tax*

Appendix F

RATES OF CADDIE FEE

- RM60 (18 Holes)